

**MINUTES OF THE BOARD OF TRUSTEES  
OF THE  
WEST VALLEY MOSQUITO and VECTOR CONTROL DISTRICT  
447<sup>th</sup> Meeting  
June 25, 2024**

BOARD OF TRUSTEES

Paul Leon, President  
Gary George, Vice-President  
Carolyn Raft, Secretary  
Brian Johsz, Trustee  
Christopher Flores, Trustee  
Carlos Garcia, Trustee  
Elisa Cox, Trustee

1. CALL TO ORDER/FLAG SALUTE/ROLL CALL

President Leon called the meeting to order at 11:33 a.m. and noted that Trustees Garcia and Flores were absent. Trustee Cox led the Pledge of Allegiance.

2. AGENDA ADDITIONS/DELETIONS AND PUBLIC INPUT - None.

3. PUBLIC COMMENTS - None.

4. CONSENT CALENDAR

4.1 Approve Minutes of the Regular Meeting of May 28, 2024.

4.2 Correspondence for the Period from May 15, 2024 through June 16, 2024.

4.3 Expense Claims for the Month of May 2024. - None. Trustee Johsz made a motion to approve consent calendar as presented. Seconded by Secretary Raft. Motion passed unanimously.

5. PUBLIC HEARINGS

5.1 Consideration and Possible Action to Approve Resolution No. 2024-06, a Resolution Approving the Engineer's Reports, Confirming the Assessment Diagram and Assessment and Ordering the Continuation of Assessments for Fiscal Year 2024-25 for the West Valley Mosquito and Vector Control District, Vector Control Assessment (Assessment No. 1), and for the Mosquito, Vector and Disease Control Assessment (Assessment No. 2). President Leon opened the public hearing. As there were no public comments, the public hearing was closed. Trustee Cox made a motion to accept Resolution No. 2024-06 with the date updated. Seconded by Trustee Johsz. Motion passed unanimously.

6. FINANCE AND BUDGET COMMITTEE

6.1 Recommendation to Approve Fiscal Year 2024-25 Budget including Pay Scale Adjustment. Trustee George made a motion to approve the Fiscal Year 2024-25 budget including the pay scale adjustment as presented. Seconded by Trustee Cox. Motion passed unanimously.

7. INSURANCE COMMITTEE - None.

8. PERSONNEL COMMITTEE

8.1 Discussion and Possible Action to Approve Updated Employee Job Descriptions. Trustee George made a motion to approve the Updated Employee Job Descriptions as presented. Seconded by Secretary Raft. Motion passed unanimously.

9. ADMINISTRATIVE MATTERS

9.1 Staff Reports. All reports were as presented in the Board packet.

10. TRUSTEE REPORTS - None.

11. CLOSED SESSION - None.


12. INFORMATIONAL - None.

13. ADJOURNMENT- The meeting was adjourned at 11:42 a.m.

Reports and documents relating to each item are on file in the District office located at 1295 E. Locust Street, Ontario and are available for public inspection from 7:30 a.m. to 3:30 p.m. Monday through Friday.

Pursuant to Government Code Section 54957.5, any writing that: (1) is a public record; (2) relates to an agenda item for an open session of a regular meeting of the Board of Trustees; and (3) is distributed less than 72 hours prior to that meeting, will be made available for public inspection at the District office. In addition, any such writing may also be posted on the District's website.

The next regular meeting of the Board of Trustees is scheduled for Tuesday, August 27, 2024, at 11:30 a.m. the at District Office, 1295 East Locust Street, Ontario, CA 91761.



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Mary E. Quansrom, Clerk of the Board  
West Valley Mosquito and Vector Control District



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Carolyn Raft, Secretary - Board of Trustees  
West Valley Mosquito and Vector Control District